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INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.										
	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
23 February 2021										
4	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP.21.017	Martin Allan	Business Lead	ACHSCP			Updated at PreAgenda
5	11.11.2019	Livingwell with Dementia	On 11.08.2020, IJB moved this report from September 2020 to 1 December 2020		Alison MacLeod	Performance Lead	ACHSCP	From 01.12.2020	D	Due to operational response to pandemic, this report Delayed until 24 August 2021
6	19.11.2019	Local Survey	On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB, then on 28.10.2020 transferred to 01.12.20		Alison MacLeod	Performance Lead	ACHSCP		D	Due to operational response to pandemic, and awaiting National results, this report Delayed until 25 May 2021
7	25.02.2020	Scottish Public Services Ombudsman - Revised Model Complaints Handling Procedure	To provide an update on the updated Model Complaints Handling Procedure (MCHP) for Scottish Government, Scottish Parliament and Associated Public Authorities. CoVid-19 measures: consider Service Update or report to RAPC. MA advised that this will be delayed until September IJB. Transferred from August IJB	HSCP.21.015	Martin Allan	Business Lead	ACHSCP			
8	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board. To be reported to 23.06.20 meeting from PreAgenda on 29.01.20, then IJB on 11.02.20		Alison MacLeod	Public Health Coordinator	ACHSCP	Initially delayed due to CoVid-19 responses;	D	Due to operational response to pandemic, this report was delayed and will be issued as a Service Update (Target - August 2021)
9	09.06.2020	Service User Representative on IJB	IJB 09.06.2020: Position extended until 31.03.2021, Report before then on update	HSCP.21.018	Alison MacLeod	Performance Lead	ACHSCP		D	There is an update on this topic within the Chief Officers Report; this report is delayed until 23 February 2021.
10	12.01.2021	Care at Home	CCGC escalated report to IJB	HSCP.21.014	Anne McKenzie	Commissioning Lead	ACHSCP			
11	Standing Item	Review of Scheme of Integration to incorporate Review of ACC Governance (delayed from June 2020)	Annual review. IJB 20200128 move to June 2020, then to September then December 2020. On 02.10.20 The Board resolved :- to amalgamate the intended 'Review of Governance (ACC)' report referenced at Line 21 on the Planner with the intended 'Review of Scheme of Integration' referenced at Line 20 on the Planner. On 28.10.20 the Board agreed to defer this report until 23.02.2021 to allow consultation with the Constituent Authorities		Jess Anderson	Chief Officer - Governance	ACC		D	Due to operational response to pandemic, this report Delayed until 25 May 2021
12	Standing Item	Annual Procurement Workplan 2021/2022		HSCP.21.008	Jean Stewart-Coxon	Procurement Lead	ACC			
13	11.12.2018	Autism Strategy and Action Plan	IJB 11.12.18 Article 13 - The Board noted that progress reports on the implementation of the above would be provided annually, with updates to the Clinical Care and Governance Committee in the interim. Suggested April 2020, then To be reported to 23.06.20 meeting and combined with Annual Update (from PreAgenda on 29.01.20 and IJB on 11.02.20).		Kevin Dawson	Learning Disabilities Lead	ACHSCP	Report to CCG then Service Update to IJB	D	Due to operational response to pandemic, this report Delayed until 25 May 2021 as a Service Update
14	21.01.2020	Fast Track Cities	On 21.01.20 from ; Fast Track Cities - HSCP.19.081 ; and instruct the Chief Officer to provide an update on progress in January 2021.		Elaine McConnachie	Public Health Coordinator	ACHSCP	Delay around pandemic activities, to be presented when full year update.	D	Due to operational response to pandemic, this report Delayed until 25 May 2021
15	02.06.2020	Covid-19 Response - Lessons Learned	From an IJB Workshop		Sandra MacLeod	Chief Officer	ACHSCP		D	Due to continuing pandemic and operational response, this report Delayed until 25 May 2021
16	03.02.2021	Review of Adult Social Care - report issued		HSCP.21.0	Kevin Toshney		ACHSCP		D	Recently received and issued to IJB Members
17	17.12.2020	Annual Grant Fund Request			Anne McKenzie	Commissioning Lead	ACHSCP		D	Delayed to 23 March 2021 to align with Finance Reports
23 March 2021										
19	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
20	01.12.2020	2C Progress Update	IJB re HSCP.20.049 ; (iv)to request that an update on the outcomes of the procurement process is brought back to the IJB in March 2021.		Sandra MacLeod	Chief Officer	ACHSCP			Possible procurement delays and will be updated closer to time (in Chief Officers Report)
21	Standing Item	Finance Report			Alex Stephen	Chief Finance Officer	ACHSCP			
22	27.01.2021	IJB Scheme of Governance - Annual Review - HSCP.21.007	On 27.01.2021, (vii)to instruct that all amendments and additions to the documents agreed at (i) to (iv) be proof read and amended as required and presented in 'track change format' to the IJB on 23 March 2021 for approval.		Kundai Sinclair	ACC Legal				
25 May 2021										
25	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
26	09.06.2020	Supplementary Work Plan 2020/2021	09.06.2020 IJB : e) Agrees to accept a further report once the review of training and skills development services has been carried out; the target date for this being June 2021							
27	08.09.2020	Immunisations - HSCP.20.037	3. Summary of Key Information (iii)to instruct the Chief Officer, ACHSCP to present an Evaluation and Lessons Learned report to the Board on 25 May 2021.							
28	01.12.2020	Stay Well , Stay Connected	Focusing on short break opportunities in Aberdeen. A report to discuss and develop opportunities and ideas for H&SC colleagues, providers, communities. Co-Vid-19 measures delay from 24/03/20		Anne McKenzie	Commissioning Lead	ACHSCP			
29	04.09.2019	Market Facilitation Update			Anne McKenzie	Commissioning Lead	ACHSCP	On 01.12.2020 delayed to June 2021		
30	Standing Item	Risk Register	Bi-annual Repoprtng - May and November 2021		Martin Allan	Business Lead	ACHSCP			

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31	13.01.2021	Criminal Justice Review	Following publication of Care Inspectorate Review, update to be reported to IJB		Sandra Macleod	Chief Officer	ACHSCP		T	On 09.02.2021, direction to take to 23 March 2021 Meeting
32	03.02.2021	Independent Review of Adult Social Care in Scotland	Following publication of SG Report , update to be reported to IJB		Sandra Macleod	Chief Officer	ACHSCP			
33	13.01.2021	Equality Outcomes	Aon 13.01.2021 at IJB PreAgenda, intimation of report to be submitted		Alison Macleod	Performance Lead	ACHSCP			
34	06 July 2021									
35	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			